

**MINUTES OF THE MEETEETSE CONSERVATION DISTRICT
REGULAR BOARD MEETING**

5:00 p.m., Monday, January 11th, 2016

Name: Meeteetse Conservation District
Place: District Office, 1906 State Street, Meeteetse
Supervisors Present: Steve Jones, Tim Morrison, Tracy Renner
Supervisors Absent: none
District Clerk: Ginny Davis
Resource Specialist: Nolan Hicks
NRCS District Conservationist: Rory Karhu
Guest(s): Daniel Wood and Marji Patz

Type of Meeting: Regular
Presiding Officer(s): Craig Geving, Chairman
Resource Specialist: Steffen Cornell
Firewise Coordinator: Bernie Spanogle (absent)

CALL TO ORDER by Craig Geving at 5:02pm

Tim Morrison moved to approve the agenda for the January 11th Board meeting. Tracy Renner seconded. Motion passed unanimously.

Craig Geving introduced the guest speaker, Daniel Wood, who gave a PowerPoint presentation updating the Board regarding the USDA/NRCS Soil Surveys and Progress Status.

Craig Geving introduced the second guest speaker, Marji Patz, who gave a Power Point presentation regarding her participation in the soil surveys and a progress update, along with another PowerPoint presentation about WYRED and the status for the 2016 season.

REPORTS

Treasurer's Report

- Steve Jones verified he has approved the reconciliations and Tim Morrison moved to place the Treasurer's Report on file for auditing and approve paying the bills. Tracy Renner seconded. Motion passed unanimously.**

Balance Sheet Summary through January 11th, 2016 (as presented at the Board Meeting)

ASSETS		LIABILITIES & EQUITY		
	Current Assets		Liabilities	
	Checking/Savings		Current Liabilities	
	1000 - First Bank of Wyoming	59,753.00	Other Current Liabilities	
	1001 - Pinnacle Bank Chk - xx01	69,808.38	2100 - Payroll Tax Liability	0.0
	1004 - Firewise - Pinn Bank	23,972.78	2101 - Payroll Liabilities	1,729.02
	1050 - WGIF Local xx00	10,009.63	2120 - Employee Share Benefits	3,134.66
	1052 - WGIF Mixed xx65	105.62	Total Other Current Liabilities	4,863.68
	1060 - WGIF- SGPP xx76	16,917.84	Total Current Liabilities	4,863.68
	1061 - WGIF-Wyo-Ben xx52	6,636.25	Total Liabilities	4,863.68
	1910 - WGIF Dep Reserve xx73	61.56	Equity	
	1910.03 - BHFCD DepRes xx96	2,822.61	3000 - Opening Bal Equity	452,185.65
	1920 - WGIF NRM&P Reserve xx74	91.58	3900 - Retained Earnings	-174,605.51
	1920.03 - BHF CD- NRM&P Res xx88	28,377.21	Net Income	-3,722.73
	1930 - WGIFEmerg Res Mixed xx75	70.34	Total Equity	273,857.41
	1930.03 - BHFCEEmergResMxd xx70	49,118.37	TOTAL LIABILITIES & EQUITY	<u>278,721.09</u>
	1931 - WGIFEmerg Res Local xx77	64.15		
	1931.02 - BHFCEEmerg Res Local Fnds xx38	10,898.02		
	1931.03 - BHFCEEmgResLocl xx62	0.0		
	1990 - WGIF Startup Res xx72	13.75		

Total Checking/Savings	278,721.09							
Total Current Assets	278,721.08							
TOTAL ASSETS	278,721.09							

Transaction Report as of January 11th, 2016

	Type	Date	Num	Name	Memo	Paid Amount	
Checking/Savings							
	1000 - First Bank of Wyoming						
	Deposit	12/28/2015		Wyo-Ben, Inc.	2015 Donation in support of SGPP	15,000.00	
	Deposit	12/31/2015		First National Bank - Powell	Interest - December 2015	1.02	
	Check	12/31/2015	3188	Nolan K Hicks	Paycheck - December 2015	-2,334.30	
	General Journal	12/31/2015	je114	United States Treasury	941 Deposit - 4th Qtr 2015 - Paid by EFTPS 01/13/2016	-1,254.20	
	Check	01/11/2016	3189	CLS America	Invoice #CIN1512USA00938	-304.06	
	Check	01/11/2016	3190	Nolan Hicks	Reimbursements - December 2015/January 2016	-139.44	
	Check	01/11/2016	3191	Omega Yellow Computing	New Laptop, Parts & Labor	-587.50	
	Check	01/11/2016	3192	Pinnacle Bank - VISA	Account Ending in 5805 - Steffen C Cornell	-219.45	
	Check	01/11/2016	3193	Steve Jones	Reimbursement - Dec/Jan	-35.84	
	Total 1000 - First Bank of Wyoming						10,126.23
	1001 - Pinnacle Bank Chk - xx01						
	Check	12/31/2015	3110	Steffen C. Cornell	Paycheck - December 2015	-2,797.01	
	Check	12/31/2015	3111	Virginia L. Davis	Paycheck - December 2015	-1,511.15	
	Check	01/11/2016	Auto	Town of Meeteetse	Dec 2015 Utilities for 1906 State Street	-119.20	
	Check	01/11/2016	Auto	TCT West Inc.	Dec 2015 Telephone & Internet for 1906 State St	-229.14	
	Check	01/11/2016	Auto	Black Hills Energy	Dec 2015 Gas Utilities for 1902 State Street	-27.22	
	Check	01/11/2016	Auto	Black Hills Energy	Dec 2015 Gas Utilities for 1906 State Street	-110.55	
	Check	01/11/2016	3112	BCBS	02/01-03/01/2016 Premium for SC,VD & NH	-3,696.99	
	Check	01/11/2016	3113	Orchard Trust	Plan # 93001-02 D 354	-150.00	
	Check	01/11/2016	3114	Extra Mile Landscapes	Invoice #187	-120.00	
	Check	01/11/2016	3115	Shoshone Office Supply	Invoice #05323	-8.29	
	Check	01/11/2016	3116	Wyoming Ag in the Classroom	Education Donation	-250.00	
	Check	01/11/2016	3117	Wyoming Retirement System	Agency # 564 December, 2015 contributions	-1,511.09	
	Check	01/11/2016	Auto	Big Horn REA	Dec 2015 Electric Utilities for 1902 State St	-345.22	
	Check	01/11/2016	3118	Dave Balling Agency	Invoice #343	-100.00	
	Check	01/11/2016	3119	Schatz Accounting Services	Invoice #2596	-112.50	
	Check	01/11/2016	3120	Pinnacle Bank - VISA	Account Ending in 2752 - Virginia L Davis	-413.37	
	Total 1001 - Pinnacle Bank Chk - xx01						-11,501.73
	1004 - Firewise - Pinn Bank						
	Check	12/31/2015	1058	Bernard C Spanogle	Paycheck - December 2015	-54.15	
	Check	12/31/2015	1059	Verizon Wireless	Acct #242040822-00001	-65.78	
	Total 1004 - Firewise - Pinn Bank						-119.93
Total Checking/Savings							-1,495.43

Clerk's Report – Ginny Davis

- **Tim Morrison moved to approve up to \$1200 for front door replacement/remodeling. Steve Jones seconded.** Discussion: The front screen door needs replacing and quotes were obtained for removing the air lock and using the existing exterior door in place of a custom-ordered screen door. This would also open up the area around the clerk's station and alleviate the awkward entry into the building. **Motion passed unanimously.**

- **Tracy Renner moved to donate the historic building located at 1902 State Street, Meeteetse, WY to Old Trail Town in Cody, WY for preservation. Tim Morrison seconded.** Discussion: The Meeteetse Museums had inquired into the status of the MCD-owned building, wanting to preserve a piece of town history. The Museums were unable to move forward with the project and Old Trail Town in Cody was contacted. They have the resources and a place to put it, so they were asking for permission to move the building. **Motion passed unanimously.**

Firewise Coordinator Report – Bernie Spanogle (unable to attend – nothing to report)

NRCS Report – Rory Karhu (report on file)

RS Report – Nolan Hicks

- **Tim Morrison moved to grant Nolan Hicks time off (without pay) for January 15th and 18th, 2016 to attend his aunt's wedding. Tracy Renner seconded. Motion passed unanimously.**

RS Report – Steffen Cornell

- **Tim Morrison moved to approve Steffen Cornell's one vacation day as requested. Steve Jones seconded. Motion passed unanimously.**
- Steffen Cornell requested a work session for the HWA contract. Steve Jones and Tim Morrison will meet with MCD staff on Friday, January 15th at 10:00am.

General

- Steve Jones notified the Board of Dr. Jimmy Taylor's email response to MCD's proposed APHIS/WS/NRCS agreement revision and requested a work session also. It will be added to Friday's work session.

OLD BUSINESS

Work session to review the Hayden Wing & Assoc. & MCD Cooperative Agreement is scheduled for Friday January 15th.

NEW BUSINESS

Steffen will be attending the Sage Grouse Density Disturbance Calculation Tool Training held on January 26th, 2016.

Next Regular Board Meeting – February 8th, 2016 at 5:00pm. **Chairman requested moving start time to 3:00pm beginning Feb 8th. All agreed to a 3:00p.m. start time on February 8th, 2016.**

ADJOURN Tim Morrison moved to adjourn. Tracy Renner seconded. Meeting was adjourned at 8:26p.m.

Date: 02/08/2016

Signed original on file and available upon request.

Craig Geving, Chairman

Stephen S Jones, Treasurer

Timothy J Morrison, Secretary